Swift Creek High School

Handbook

2026-2027

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Phone (307) 885-7139
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schs.lcsd2.org

STUDENT/PARENT HANDBOOK
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Staff Directory

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SECRETARY:

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Special Education - Amber Johnson	amjohnson@lcsd2.org
Counselor - Barb Merritt	bamerritt@lcsd2.org
Mathematics Teacher - Dan Scherbel	daniel.scherbel@lcsd2.org
Discovery Teacher - Drew Hathaway	drew.hathaway@lcsd2.org
English Teacher - Mark Van Slyke	mark.vanslyke@lcsd2.org
Science Teacher - Molly Bagley	molly.bagley@lcsd2.org
Social Studies Teacher - Steven Tree	steven.tree@lcsd2.org
English/Social Studies - Olivia Hathaway	olivia.hathaway@lcsd2.org
Career/Vocational Teacher - Victor Hardesty	victor.hardesty@lcsd2.org
Speech/Language Pathologist - Kellan Bagley	kellan.bagley@lcsd2.org
Compliance Facilitator - Sheila Hunsaker	sheila.hunsaker@lcsd2.org
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Paraprofessional - Angela Muir	angela.muir@lcsd2.org
Custodian - Bradie Rees	bradie.rees@lcsd2.org
Resource Officer - Corry Bassett	corry.bassett@lcsd2.org
School Nurse - Kelli Scherbel	kelli.scherbel@lcsd2.org
School Psychologist - Brandon Henscheid	brhenscheid@lcsd2.org

The Every Student Succeeds Act (ESSA) was signed into law in December 2015. Section 1112 (e)(i)(ii), addresses the parent's right to know. You have the right to request information about the qualifications of your child's teacher, which includes state license status with approved subject areas, emergency/provisional status, and field of discipline.
You also have the right to request information about paraprofessionals if any are providing services to your child, and what their qualifications are.

About SCHS

The purpose of Swift Creek High School is to provide an alternative setting and instructional approach for students who have not found success in a traditional setting. As a *school of choice* any student has the option to apply for admission, and no student can be forced to apply or attend. Smaller class sizes, personalized instruction, and relationships in a family atmosphere are the hallmarks of the Swift Creek High School community that rekindle a student's desire and passion to learn.

Mission

Swift Creek High School exists:

- to help learners of all types live the foundational principles of treating others with respect and dignity
- to help students acquire skills to achieve personal success and become responsible and productive citizens
- to provide a learning environment in which non-traditional learners can experience success, gain academic and personal momentum, and obtain a high school diploma

Vision

Preparing students for success at the next level

Philosophy

The staff at Swift Creek High School believe that every person should be treated with dignity and respect. Our programming is designed to empower students to own their educational experiences. At SCHS, students are never forced or coerced, rather they are given choices and taught the skills to be successful. We guide every student to accept responsibility for their individual actions with relentless consistency, and we teach students to critically evaluate their life choices and how they impact their life goals. We have found that many students enter SCHS with a history of negative encounters at school and unfortunate life events that have interfered with their success. As a result, staff members at SCHS make a conscious effort to provide a consistent, productive, challenging, supportive, and caring atmosphere.

Colors

Navy and white

Mascot

Bulldog

Swift Creek High School Calendar 2026-'27

AUGUST

M	T	W	T	F
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL

M	T	W	T	F
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12	13	14	15	16
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MAY

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17	18	19	20	21
24	25**	26	27	28
31				

June

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

- First Day of the Quarter
- Finals (if 2 or more absences)
- No School staff or students
- Teacher Day- no school students
- Early Release (11:14 AM)
- Parent Teacher Conference (5-7 PM)
- Summer School

**Graduation May 25th 7 PM

1st Quarter - 37 days	2nd Quarter - 38 days
3rd Quarter - 38 days	4th Quarter - 46 days

Swift Creek High School Bell Schedule 2026-'27

Typical School Day	
Period 1	8:30 - 9:50
Homeroom	9:55 - 10:20
Period 2	10:25 - 11:45
Lunch	11:45 - 12:25
Period 3	12:25 - 1:45
PE	1:50 - 2:15
Period 4	2:20 - 3:40

Night School (NS)	3:45 - 5:45 (No NS last day of week)

Last Day of the Week	
Period 1	8:30 - 9:35
Homeroom	9:40 - 10:05
Period 2	10:10 - 11:15
Academic Support	11:20 - 11:45
Lunch	11:45 - 12:25
Period 3	12:25 - 1:30
PE	1:35 - 2:00
Period 4	2:05 - 3:10
Academic Support	3:15 - 3:40

Early Release (11/25/26, 12/23/26, & 5/28/27)	
Period 1	8:30 - 9:00
Period 2	9:05 - 9:35
Homeroom	9:40 - 10:10
Period 3	10:15 - 10:45
Period 4	10:50 - 11:14

Last Day of Quarter (Finals)	
Period 1	8:30 - 9:00
Homeroom	9:40 - 10:10
Period 2	9:05 - 9:35
Period 3	10:15 - 10:45
Period 4	10:50 - 11:15
Academic Support	11:15 - 11:45
Lunch	11:45 - 12:25
Academic Support	12:30 - 3:35

Swift Creek High School Night School Calendar 2026-'27

AUGUST

M	T	W	T	F
17	18	19	20	21
24	25	26	27	28
31				

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28	29	30		

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DECEMBER

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21	22	23	24	25
28	29	30	31	

First Day of the Quarter
Night school from 3:45 - 5:45
No night school
Parent Teacher Conference (5-7 PM)
Summer School

**Graduation May 25th 7 PM

1st Quarter - 37 days	2nd Quarter - 38 days
3rd Quarter - 38 days	4th Quarter - 46 days

Admissions Process

Swift Creek High School (SCHS) is a *school of choice*, meaning that all students have the option to apply for admission. It also means that students cannot be forced to apply to or attend SCHS, rather they apply of their own free will. Due to constraints such as resources, our enrollment is also limited. In an effort to maintain the integrity of our program, students must apply for admission.

Applications for admission are accepted throughout the year. At each enrollment window (when the introductory class "Discovery" is taught), students are selected through the process outlined below. *We will not accept or start new students in regular classes after the first day of a quarter.* Students may, however, complete an application and apply for the upcoming enrollment window (2 times per year). Priority for selection is given to students who have the greatest need combined with the greatest potential for success at SCHS.

Steps in applying for admission

1. To secure a place on the waiting list and to be considered for admission students interested in attending SCHS should complete the online application found at schs.lcsd2.org. Students must complete the Student Application, AND ask a Star Valley High School counselor to complete an online Counselor Recommendation on their behalf. **Students new to Lincoln County School District #2 will not need a Counselor Recommendation.**
2. Students that have submitted an application **AND** have a counselor recommendation completed will be contacted prior to the next enrollment window to schedule an interview at SCHS. It is preferred that both the student and a parent/guardian attend the interview. Once a student has applied they are expected to continue giving their best effort in their current classes until the next enrollment window. A student's continued effort will be considered in the selection process.
3. Within 10 days of the interview, the student will be notified of acceptance status into SCHS. A SCHS student contract is explained to the student and the student is expected to sign the contract indicating that they understand the expectations at SCHS and pledge to live by them. Students that were not accepted will be given the option to remain on the waiting list if they desire to be interviewed again at the next available window.

Priority for selection is given to *students who have the greatest need combined with the greatest potential for success at SCHS.* Students identified as those having the greatest **need** are:

- Students who are returning to school after dropping out
- Students returning from a treatment or residential facility
- Students from outside of the district who were previously attending an alternative high school setting
- Students who are parents or expecting a child
- Students who are critically behind in credits and not on track to graduate with their cohort
- Students who need a different approach to learning (smaller class sizes, more intimate setting, fewer classes at a time, shorter duration for classes, etc.)

Students identified as those with the greatest potential for **success** include:

- Students who are close to graduation and needing few credits
- Students who appear to be the most serious about earning their high school diploma
- Students with motivation that need a different approach to learning

The Discovery Program

Every student begins their experience at Swift Creek High School with an introductory course called "Discovery," in which they learn the skills necessary to be successful at school and life. The Discovery class is generally a full academic day over the course of the quarter (approximately 6 weeks). Through this course students develop a strong sense of community and support. They learn, practice, and receive feedback on specific positive interpersonal skills, and they learn the culture of the classroom and school to ensure that all students realize what is expected of them and what they can expect from the staff.

Students will become an official Bulldog after completing the Discovery class during their first quarter at SCHS. Following completion of the class students will be welcomed into the Swift Creek family circle by existing senior students in a Discovery graduation ceremony. During this ceremony students receive a SCHS hoodie. Students who do not successfully complete the Discovery class will receive different programming until the next Discovery class is offered. During Discovery, students will learn interpersonal skills including: Effective Groups, Anger Management, Communication Skills, Assertiveness Training, Problem Solving, and Conflict Resolution.

Beyond the interpersonal skills learned in Discovery, students also learn the expected and modeled behaviors of the school referred to as the 6 P's and Attending Skills. These include:

<u>6 P's</u>

1. Prompt (early is on time)
2. Prepared
3. Polite
4. P.M.A. (Positive Mental Attitude)
5. Participate
6. Produce

<u>Attending Skills</u>

1. Being in the Moment
2. Appropriate Body Language
3. Appropriate Eye Contact
4. Appropriate Feedback
5. Questions to Clarify or Validate

Graduation Requirements

Swift Creek High School fulfills all state requirements for a **standard high school diploma**. While less credits are required for a student to graduate from SCHS than a traditional high school, students will still meet all the core requirements issued by the Wyoming Department of Education.

A high school diploma opens the door to many opportunities such as a better job, higher salary, more opportunities for advancement, and a better lifestyle. To help ensure graduates are prepared for their next stage in life, the LCSD #2 Board of Trustees has approved the following graduation requirements in policy IKF.

Graduation Requirements	**Credits**
English ● English 1, 2, 3, and 4 are required	4
Mathematics ● Algebra I and Geometry are required ● One additional math credit (1 unit) is required	3
Social Studies ● World History (1 unit) is required ● U.S Government (.5 unit) is required ● American History (1 unit) is required ● Economics (.5 unit) is required	3
Science ● Physical Science (1 unit) is required ● Biology (1 unit) is required ● One additional science credit (1 unit) is required (i.e. Anatomy, Zoology, Environmental Science, Geology, etc.)	3
Physical Education	.5
Health	.5
Career/Vocational	2
Discovery	2
Total Credits	18

Late or Early Graduation

Late Graduation

SCHS welcomes students who have been out of school for any reason but would like to return and graduate. Students are permitted to attend and acquire a diploma until the age of 21. School professionals are willing to assist students in finding an academic plan to help them achieve their goals which may include live or online courses, internship experience, in either a night or day school setting. If students cannot acquire a diploma before age 21 or have other needs, staff will assist students in reviewing other options such as GED, HiSET, Climb Wyoming, Job Corps, etc.

Early Graduation

Students may graduate at any point during their Senior year upon completion of the graduation requirements outlined above. A graduation celebration with students and staff is held at the end of each quarter to honor graduating seniors; then all graduates, families, and friends are invited to attend a formal graduation ceremony at the end of each school year.

On occasion, students desire to graduate during their Junior year of high school. This is considered "early graduation" and would require that students follow LCSD #2 Board Policy IKG. This policy requires that students "show satisfactory mastery of high school academic content skills and concepts by:

LCSD #2 Board Requirements:

- Completing the graduation requirements for Carnegie unit credits applicable to the school for which he/she is applying for early graduation, and
- Earn at least eight Carnegie unit credits through the Lincoln County School District #2 system. Any exception to this requirement would necessitate the approval of the building level administration and the superintendent."

SCHS Requirements:

- The student must produce a resumé approved by the building principal
- The student will participate in a mock job interview with a satisfactory score by the interviewer (interviewer selected by SCHS)
- The student will develop a budget with the assistance and approval of the math teacher

AND one of the following:

- The student must have at least 1.5 credits (three classes) of CRT (Career Resource Training) experience. In this internship experience students connect with local employers and gain work experience. Contact the front office for more details. This must be in addition to the (2) credits earned for Career/Vocational credit.

OR

- The student must complete the Certified Nursing Assistant course and acquire certification.

*11th grade students are not permitted to take additional tech-based or virtual courses beyond the standard pace of study in an effort to graduate early unless approved by the building principal and the district leadership.

Grading

Percentage	Grade
93% - 100%	A
90% - 92%	A-
87% - 89%	B+
83% - 86%	B
80% - 82%	B-
77% - 79%	C+

Percentage	Grade
73% - 76%	C
70% - 72%	C-
Below 70%	F
No Credit	NC
Incomplete	I

An "NC" is given when a student transfers to night school and credit is forfeited. On some occasions an "I" for Incomplete may be administered. Please note SCHS grading does not include the letter grade of "D."

Attendance Policy

Research shows that good attendance is the single most important factor in achieving academic success in school. Due to the accelerated nature of the quarter system at SCHS, attendance is crucial. When a student is absent for one day they miss 80 minutes of instruction in each class making it much more difficult to catch-up after an absence than it might be in a traditional school setting.

Incentives

- Finals- If students go through a quarter with one absence or less in a class they are excused from taking the final on the last day of the quarter for that class. They need not attend during the period in which the final is administered, or, if they had one or fewer absences in both classes they do not need to attend at all that day.
- Bank of the Bulldogs- All students in day school are given access to an electronic bank account through the Bank of the Bulldogs. Students earn Bulldog Bucks by completing online modules in areas such as personal finance and alcohol prevention. Staff often award Bulldog Bucks when students are caught going above and beyond, following the 6 P's, or demonstrating outstanding work in class. Bulldog Bucks can be used to purchase food items in the school store as well as one tardy and one absence per quarter.

Tardies

A student will be tardy from 1 second after the bell song is complete up to 15 minutes after. Tardies are unexcused, like absences, unless proper documentation is provided or previous arrangements or permission is granted by the teacher and principal.

When a student receives their 4th tardy in a class, those tardies convert to an absence. Tardies are then reset following that conversion back to 0 on the tally.

One excused tardy per quarter can be purchased from the Bank of the Bulldogs if the student has sufficient Bulldog Bucks in their account at the time of the tardy. That price is 50 Bulldog Bucks.

Absences

Students are permitted 4 absences per quarter for unforeseen emergencies such as transportation difficulties, doctor appointments, or falling ill. With the exception of the few cases listed below in "Excused Absences," all absences will be considered "Unexcused." A student will be transferred to night school if the following violations occur (see "Night School" for more details):

- The student exceeds 4 absences in a quarter
- The student misses the 1st day of a quarter without prior approval
- The student uses 3 absences in a 7 day period
- The student maintains a failing grade in a class for a 2-week period

Night School Referral Exceptions

Students with documented disabilities who exceed the absence threshold due to disability-related reasons will not be automatically transferred to night school. The student's 504 or IEP team will meet to review the absences and determine appropriate next steps in accordance with federal law and the student's individualized plan. Absences may be excused when supported by appropriate documentation, including a note from a healthcare provider, communication from a parent or guardian, or evidence from the student's IEP or Section 504 Plan.

Excused Absences

One excused absence per quarter can be purchased from the Bank of the Bulldogs if the student has sufficient Bulldog Bucks in their account at the time of the absence.

Excusing absences is a very rare occurrence and will be considered on a case-by-case basis. Students may request in advance that the building principal consider excusing their absence if it meets one of the following criteria:

- The student is participating in a school sponsored activity (such as athletics or drama programs at SVHS) as verified by SVHS staff
- The student is attending the funeral of or honoring an immediate or close family member that has passed away
- The student has an order to appear in court (documentation required). The student is only excused for the window of time they are required to be gone
- The student has a recurring medical appointment such as the orthodontist, counseling, or health specialist. Documentation, signed by the provider indicating the time and necessity of the appointment, will be required. The student is only excused for the window of time they are required to be gone.
- Except as otherwise required by Section 504, ADA, or IDEA, students are not excused for other reasons not listed above. Students are encouraged to use the three given absences per quarter when situations outside of their control arise.

It is important to remember that excusing an absence does not excuse students from the responsibility of completing the work and engaging in learning projects which they have missed. Though a student may be excused, missing too many days of school in a quarter may make it unrealistic for the student to catch up and

earn credit for the course. In this case, students may be assigned to night school for the remainder of the quarter to work on an online class while they wait for the next block quarter to begin.

Disability-Related Absences

In compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), and the Individuals with Disabilities Education Act (IDEA), absences related to a student's disability, illness, or injury will be reviewed on an individual basis. Students with a 504 Plan or IEP may be entitled to attendance-related accommodations. Excused absences in these cases may require documentation from a parent, healthcare provider, or the student's education team. No student will be penalized academically or punitively for absences related to a documented disability when appropriate procedures are followed.

Night School

The night school at SCHS was developed to encourage students to give their best efforts in class and demonstrate regular attendance in the day program. It also provides an avenue for students to continue earning credits towards graduation after committing one of the violations above. Occasionally, the night program services students who need to complete additional coursework for various reasons.

Structure

Night school is held every school day with the exception of the last school day of each week. For example, if day school is held Monday through Friday in a week, night school would be held Monday through Thursday. In night school, students work independently on online courses selected by the principal and teacher. These courses are self-paced through the Swift Creek Virtual platform with the accessibility of a teacher to help guide students through the course.

Students must arrive before 3:45 PM (doors lock at 4:00) and stay until dismissed at 5:45 PM to be counted as present for that evening. Socialization is extremely limited, students must check-in with the teacher before leaving the room for any reason. Failure to comply with these structures will result in an absence for the evening. Upon parent request, parents/guardians can be added to their son/daughter's course in an observation format to observe the student's progress towards completing the course. Students in night school are not permitted to be present at the school during day program hours or attend any day program activities including graduation celebration, assemblies, etc.

Reasons Students Attend Night School

- The student exceeds 4 absences in a quarter
- The student misses the 1st day of a quarter without prior approval
- The student uses 3 absences in a 7-day period
- The student maintains a failing grade in a class for a 2-week period
- The student is working in night school while waiting for the next enrollment window at SCHS
- The student wants to catch-up on day program coursework or accelerate their completion of an online course in which they were already enrolled

Criteria to Exit Night School

A student that has been transferred to night school must complete the following criteria prior to the beginning of the new quarter:

1. The student must complete an essay following the problem solving contract outline.
2. The student must complete and pass an online character education course which does not count towards graduation. Once this course is completed, students may work on other courses that count towards graduation requirements.
3. The student must have 80% attendance (students will be told when they begin night school how many absences they will be permitted to equal 80%).
4. The student must demonstrate a respectful attitude and show good work ethic throughout the course as reported by the night school teacher.

Credit Recovery

If a student is transferred to night school during the final week of a quarter, the teachers and principal may offer credit recovery. Credit recovery is not a guaranteed option, but teachers and administration will review each case looking at the following: reasons for the student's absences, if the student was passing the class, and the educational impact on the student.

Dress Code

Lincoln County School District #2 Board of Education Policy JICA Provides:

The Board of Education recognizes the effect that student dress and grooming have upon the behavior and commitment to learning of all students. In order to maintain an atmosphere conducive to learning, the Board requires all students to make good choices with regard to their personal appearance. It further recognizes the vital role parents play in assisting their children in making appropriate choices regarding clothing, accessories, and personal appearance for a successful school experience.

Recognizing that student dress styles continually evolve and change and that no specific set of standards can be expected to remain current, expectations for student dress are reviewed and published regularly, at the building level, and may be amended. There may be special days when the expectation for student dress could be altered.

Clothing appearance or personal hygiene and grooming practices that draw an inordinate amount of attention to the individual student is considered inappropriate for school. The dress and/or grooming style of any student must not interfere with the educational process or safety of self or other students.
Students are not to wear clothing that reveals the body in an inappropriate manner. ● Legs will be covered at least to the end of the fingertips when arms are at the side ● Holes in pants above this line must not allow skin to show through ● Shoulders, stomachs, and cleavage will be covered while at school ● If tight pant clothing is worn, hind ends must be covered

For safety and appropriate social skills, appropriate clothing and accessories are required. ● Heavy coats will not be worn in classrooms, trench coats are not allowed ● Blankets will not be allowed at school ● Sunglasses will not be allowed while at school ● Hats or hoods will be worn in a manner that permits eye contact and will remain free of the references indicated below:
T-shirts, tattoos, or any type of clothing or personal items bearing a reference to **alcoholic beverages, tobacco products, drugs, drug related slogans and any other wording, drawing, pictures, symbols, etc. which in any way can be interpreted as suggestive, obscene, offensive, or depicting violence** are not permitted.
Undergarments should be worn in an appropriate manner and should not be visible. ● Clothing will be worn in such a way that undergarments will not be visible while at school ● Pants must be worn at the waist and not allowed to sag.
Students are required to wear appropriate and safe footwear at all times. Flip-flops are considered appropriate at school such as they are being worn and do not pose a tripping hazard.

Student Transportation and Parking

Students attending SCHS will have access to LCSD2 bus services. If a student is in need of school transportation they should contact the front office at least three days prior to the date transportation is needed so that bussing arrangements can be made.

During the 2024-25 school year, students will ride a SCHS-only bus to get to school. The view of this is that it is an opportunity not a right for students to ride transportation to school. It is expected that students are waiting at the designated pick-up location at the time notified. Buses will not wait more than 30 seconds for students, nor will they go back and pick-up a student. All SCHS school standards apply while riding the bus. Any misbehavior on the bus will be handled according to district and school policy. The driver of the bus has complete jurisdiction in ensuring the safety of all students that ride the bus and can take disciplinary actions as needed. The principal will follow up with all reported incidents that occur on the bus. (See pg. 17 “Disciplinary Matrix” for more information.)

Students driving to school are expected to park in the school parking lot. The school resource officer may be notified if students are parking on the street or other public locations. Students must demonstrate safe driving practices on and around the Swift Creek campus. If a student is driving in a manner that is determined to be dangerous or illegal, law enforcement will be notified and they may be required to use district transportation. Parking is at the risk of the vehicle owner and driver. SCHS and LCSD #2 assume no responsibility for theft or damage to vehicles or contents within vehicles. Students are expected to follow these safety precautions to reduce the risk of criminal acts:

- **Lock your car.** Students are not to visit vehicles (their own or others) without advance permission from the office staff.
- **Do not leave valuables** openly visible in your vehicle. Remember lighters, tobacco and vaping devices, alcohol, knives, ammunition, and firearms are not permitted in your vehicle while at school.

- If you car is broken into, report this **immediately** to law enforcement and notify the office.

Search and Seizure

Maintaining a safe and comfortable environment conducive to learning at SCHS is the top priority. As such, when there is a reasonable basis students and/or their personal property may be searched.

As outlined in LCSD #2 Board Policy JIH "Interrogations of students by school personnel and searches of their property may occur on school grounds whenever it is determined by school authorities that there is a reasonable basis for the interrogation or search. When there is reason to believe that contraband, illegal and/or prohibited items are on a student's person, the principal and/or an assistant or designee may authorize a search of the student's outer clothing, bag, purse, jacket, etc. for the purpose of removing such items." Searches beyond the outer clothing are permitted based on specific circumstances outlined in Policy JIH.

Search of a student's vehicle while located on school premises will be conducted only if there is a reasonable basis to believe that a breach of rules or a crime is being committed by the student.

Breakfast and Lunch

Breakfast

Breakfast is available from 8:15-8:30 each day. Students may eat breakfast on campus prior to class starting at 8:30. Parents and students are encouraged to sign up for the Free and Reduced Lunch program at lcsd2.org.

Lunch

Multiple hot lunch choices, salads, and sack lunches are available to choose from each day. Students are expected to sign-up for a lunch choice each morning before 8:15 at the front office if they would like school lunch that day. Lunches are then ordered and brought to the school from another school kitchen. Lunch is served from 11:45 - 11:55 each day. The cost of lunch must be paid by the parent/guardian or student. More information, including pricing information, can be found at lcsd2.org.

Open Campus

Students may remain on campus or leave campus to eat lunch as desired. Lunch at SCHS is open campus unless this privilege is taken away due to a parent request or school disciplinary measures. Students are not to frequent Star Valley High School during lunch, walk the halls, loiter in the parking lot, or enter the building without checking-in first with the front office.

Payment

During years when meals have a cost, money for meals can be deposited in the student's uniquely numbered account online through Infinite Campus or students can pay at the front office. Students and parents can check lunch balances online through Infinite Campus or at the front office. LCSD #2 Board Policy EFDA states that "Payment is expected in advance of the students eating each day and parents are expected to maintain a positive meal balance throughout the year."

For students whose parents meet certain financial income guidelines, the school offers a free or reduced price lunch. SCHS strongly encourages all families who may benefit from this resource to apply. Applications may be completed online at schs.lcsd2.org, or paper applications may be picked up at the front office. You must reapply every year.

Personal Electronic Devices

In accordance with district policy, access to personal electronic smart devices that are capable of communication, internet access, data transmission, image capture, recording or application-based function including but not limited to cell phones, earbuds (including Airpods or other bluetooth earbuds), smart glasses (including Meta AI Glasses), and smart watches are prohibited during instruction blocks. Instruction blocks include classroom instructional time, assemblies or other activities that take place during the regularly-scheduled class periods, school activities and field trips occurring during the normal school day and during regular classroom instructional hours. Instructors have authorization to allow students the use of these devices during the instructional block on a case-by-case basis by administration. Only wearable devices that can exclusively tell time, monitor health information, or track location are permitted to be worn by students. Students may not operate a cell phone, smart device or other electronic equipment with video, photographic, or recording capabilities in a locker room, bathroom, or any other location where such operation may violate the privacy rights of another person. It is expected that students will stow away all electronic devices according to the respected teachers' classroom policies. All classrooms have a designated area for cell phones such as a pocket on the wall or a location in the room designated for devices to be stowed.

Students with a disability or condition that requires the use of an electronic device may be authorized to have the device on their person and to check the needed information regularly as identified on a Section 504 Plan or IEP Plan as an accommodation. Students are not authorized to access anything other than the previously-determined applications identified by the Section 504 Team or IEP Team.

Students using a cell phone or electronic devices during unauthorized times will have their device confiscated by a staff member who would then turn this device into the possession of school leadership. The device will be returned to the student or the student's guardian at the end of the school day. If this behavior persists, the student will be dropped to night school, as per LCSD#2 Board Policy JICJ which reads:

"The unauthorized use of such devices disrupts the instructional program and distracts from the learning environment. Any unauthorized use of such devices including, but not limited to, texting or communicating through social media, apps, programs or other electronic means to convey information, except as authorized by this policy, is prohibited. Therefore, unauthorized use is grounds for confiscation of the device by school officials, including classroom teachers and supervisory aides. A first or second offense shall require confiscation of the device to be turned in to the school administration. These confiscated devices will be returned to the student or to the student's parent or guardian at the end of the school day, at the discretion of the administrator. A third offense will result in confiscation and additional disciplinary action as deemed appropriate by the administrator and may include a suspension from school or a recommendation for expulsion from school."

Viewing, downloading, or sharing pornographic images at school is prohibited on any device (personal or school-owned) as per LCSD2 Board Policy JICJ and will result in the respected consequences as outlined in the discipline matrix listed later in this section.

Harassment, Intimidation and Bullying

SCHS operates on the foundational principles of dignity and respect. Therefore, it is expected that all students and staff treat one another in a way that demonstrates respect and allows others to keep their dignity. An environment is cultivated at SCHS in which all students feel safe to be themselves without fear of being harassed, intimidated, or bullied. Upon being made aware of any harassment, intimidation, or bullying situation the building principal will investigate the situation and determine if the incident is a conflict between individuals or if it meets the criteria below established by the LCSD #2 Board Policy JICFA which reads:

"Harassment, intimidation or bullying of students at school is prohibited. Harassment, intimidation or bullying means any intentional gesture or any intentional written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of:

1. Harming a student physically or emotionally, damaging a student's property or placing a student in reasonable fear of personal harm or property damage; or
2. Insulting or demeaning a student or group of students, causing substantial disruption in, or substantial interference with, the orderly operation of school; or
3. Is so sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for a student or group of students."

Bullying, intimidation, and harassment of any type will not be tolerated whatsoever at Swift Creek. After an issue is reported to the principal, an investigation into the incident(s) will occur immediately. Due to the zero tolerance for these types of harmful behaviors, the offender of such actions may be placed immediately into night school and will need to demonstrate adequate requirements to be allowed back into day school. This includes, but not limited to, completion of a social-emotional learning module, high attendance, and appropriate reparations to the victim(s). If the issue occurs again, recommendation for expulsion may be delivered to district administration.

Weapons

In accordance with Federal Statute and LCSD #2 policy JICI students are prohibited from bringing onto school grounds or to any school activity, any firearm or item that by definition is a weapon (knives, clubs, martial arts implements, explosive devices, or any item intended to inflict injury on another individual).

While recreational activities in the area often include the use of weapons such as hunting rifles or pocket knives, exceptions cannot be granted for inadvertent possession of a weapon on school property, either on a student's person or in a vehicle. It is extremely important that students understand the seriousness of violating this policy. Violation of this policy may result in expulsion for up to one year.

Nondiscrimination

Swift Creek High School is committed to providing a climate and atmosphere conducive to fairness and equity for all persons. SCHS affirms national law that protected classes of persons should not be discriminated against. SCHS follows *Lincoln County School District #2 Policy AC* which reads:

"Lincoln County School District #2 (the District) is committed to a policy of nondiscrimination in relation to race, disability, national origin, ancestry, creed, color, religion, sex, or age. This policy should prevail in all

matters concerning staff, students, educational programs and services, and individuals with whom the school district does business.

"The District shall establish and maintain an atmosphere in which all persons can develop attitudes and skills for effective, cooperative living, including:
a. respect for the individual, regardless of economic status, intellectual ability, race, disability, national origin, ancestry, creed, color, religion, sex, or age;
b. respect for cultural differences;
c. respect for economic, political, and social rights of others; and d. respect for the right of others to seek and maintain their own identities.

"The District, in keeping with the requirements of state and federal law, will attempt to remove any vestige of prejudice and discrimination in employment, assignment, and promotion of personnel; location and use of facilities; in educational offerings and instructional materials. All employees, students, and community members are hereby notified that this district does not discriminate on the basis of sex in educational programs receiving federal or state financial assistance and that it does intend to comply with Title IX of the educational amendments of 1972 and as subsequently amended. Any student or their parent, or employee who has a complaint relating to sex discrimination, sexual harassment, or Title IX, is referred to policy ACA and the procedures set forth therein.

Behavioral Violations and Consequences

SCHS PROGRESSIVE DISCIPLINE MATRIX (Offenses include actions on school property or at school events or activities. The 1st, 2nd, and 3rd offenses are calculated per school year)			
Violation	**1st Offense**	**2nd Offense**	**3rd+ Offense**
Minor / Classroom managed-Redirect System: -Attending skills -Minor technology violation -Cell phone misuse -Minor defiance / disrespect -Insubordination -Vulgar / profane language	-Redirect given in class	-Redirect given in class	-3rd offense- hall conference -4th offense- Redirected out of class (see below "Chronic Minor")
Chronic Minor: Redirected out of class (not using attending skills in class)	-Sent home for the day, 1 full absence and -Problem Solving Contract and -Parent notified by student		
Profanity directed towards staff			
Dress Code Violation	-Redirect given by staff -Student chooses to comply or take an absence for the day	-Visit with principal -Charged with 1 absence, OSS for the remainder of the day.	-Transferred to evening program
Cheating or plagiarism	-Loss of credit on assignment -Parent contact	-Charged with 1 absence, OSS for the remainder of the day -Loss of credit on assignment -Parent contact and possible conference with parent	-Loss of credit for the course -Parent contact -Transferred to evening program
PDA beyond hand holding and brief hugs	-Formal warning	-Charged with 1 absence, OSS for the remainder of the day	-Charged with 1 absence, OSS for the remainder of the day

Violation	1st Offense	2nd Offense	3rd+ Offense
Exceeding 4 absences in a quarter	-Transferred to evening program -Must complete and pass character ed class online to exit -80% attendance required to return to day program	-Transferred to evening program -Must complete and pass character ed class online to exit -80% attendance required to return to day program	-Transferred to evening program -Must complete and pass character ed class online to exit -80% attendance required return to day program -School enrollment status place on probation -Parent conference regarding enrollment probation -Enrollment probationary contract developed
Using 3 absences within 7 days			
Absent on the first day of a quarter without arranged medical or emergency clearance for the absence			
Carrying a failing grade (D or F) in a class for 2 weeks			
Technology Violations a) Use of personal technology during unauthorized times	a) -Redirect given. Device is confiscated by school leadership and returned at the end of the school day	a) -Dismissed for the day	a)-Dropped to night school
b) Computer not in assigned slot at the end of the day	b) -Formal warning	b) -Dismissed for the day	b)-Dismissed for the day
c) Damage to school technology	c) -The student will be responsible for the cost of repairing or replacing the device	c) -The student will be responsible for the cost of repairing or replacing the device -Can only use district technology when supervised by staff	c) -The student will be responsible for the cost of repairing or replacing the device -Loss of privilege to use district technology
d) Viewing, downloading, or sharing pornographic or other disturbing material on a school device	d) -Dismissed for the day -Parent contact -Charged with 1 absence and OSS during absence	d) -Dismissed for the day -Parent contact -Charged with 2 absences and OSS during absences -Can only use district technology when supervised by staff	d) -Dismissed for the day -Parent contact -Charged with 3 absences and transferred to night school. -Loss of privilege to use district technology

Violation	1st Offense	2nd Offense	3rd+ Offense
Technology Violations e) Viewing, downloading, or sharing pornographic or other disturbing material on a personal device at school	e) -Confiscation of device to be picked up by a parent -Parent contact	e) -Confiscation of device -Parent contact -Student may no longer bring personal devices to school	e) -Confiscation of device to be picked up by a parent -Parent contact -Transfer to night school
Theft	-Restitution -1-3 days OSS -Parent contact	-Restitution -Transfer to evening program -Behavior contract	
Possession or use of illegal drugs, paraphernalia, or alcohol (including misuse of OTC drugs, prescription drugs, and misuse of everyday substances)	-Charged with 3 full absences and transferred instantly to night school -Referral to law enforcement -All substances and devices will be confiscated	-Referral to the Superintendent -Referral to law enforcement -All substances and devices will be confiscated	
Possession or use of tobacco and/or vaping devices or products	-Charged with 1 full absence. -Referral to law enforcement -All substances and devices will be confiscated	-Charged with 2 full absences and transferred instantly to night school -Referral to law enforcement -All substances and devices will be confiscated	-Referral to the Superintendent for expulsion hearing -Referral to law enforcement -All substances and devices will be confiscated
Under the influence of substances (If suspected that a student is under the influence, Student Resource Officer (SRO) may be called to evaluate student)	-Charged with 3 full absences and transferred instantly to night school -Referral to law enforcement -All substances and devices will be confiscated	-Referral to the Superintendent -Referral to law enforcement -All substances and devices will be confiscated	
Possession with intent to sell or distribute an illegal substance, OTC drug or prescription drug	-Recommendation to the Superintendent for an expulsion hearing -Referral to law enforcement -All substances and devices will be confiscated		
Inappropriate behavior at school activities (bus rides, field trips, community walks)	-Consequence for the behavior as listed in this matrix -Student may be assigned an alternate activity on future outings -Charged with 1-3 absences and OSS during absences		

Violation	1st Offense	2nd Offense	3rd+ Offense
Discipline referral from route bus driver	-Problem Solving Contract -Parent/Guardian contact -Behavior matrix followed per offense	-Bus privileges suspended for 3-5 days -Behavior matrix followed per offense	-Bus privileges suspended for the remainder of the school year
Property Destruction	-Restore to acceptable condition -School service	-Charged with 1-2 absences and OSS during absences -Restore to acceptable condition -School service	-Charged with 2-3 absences and OSS during absences -Restore to acceptable condition -School service
Harassment, intimidation or bullying/cyber bullying (see school board definition above. Not including student conflict in which the Discovery Conflict Resolution model is utilized)	-Student/principal conference -Depending on investigation, immediate transfer to evening school.	-Referral to District Superintendent for expulsion hearing.	
Fighting / Physical Aggression or promoting violence	-Dismissed for the day -Parent contact -Charged with 1-3 absences and OSS during absences -Behavior contract	-Dismissed for the day -Parent conference -Charged with 3-5 absences and OSS during absences -Transferred to night school	-Referral to the Superintendent for expulsion hearing.
Erroneous instigation of an emergency event	-Charged with 1-3 absences and OSS during absences -Referral to law enforcement	-Charged with 3 full absences and transferred to night school -Parent conference -Referral to law enforcement -Referral to the Superintendent	
Use and/or possession of weapons or explosive devices	-Recommendation to the Superintendent for an expulsion hearing -Referral to law enforcement -All substances and devices will be confiscated		